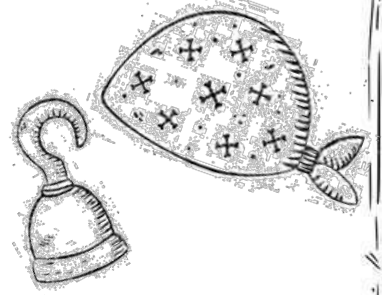


Ahoy Matey!



Summer is here and we're thrilled that it's almost time for Day Camp at River Valley Ranch! We have all hands on deck and are excited to announce that our theme for this summer is Pirates! Get ready to hunt for treasure, swab the deck and walk the plank...we have it all! There are so many exciting changes this year, and we cannot wait to share them with you. For your convenience, and to maximize your child's day camp experience, we have put together the following packet of information. We hope you will find it helpful as you plan for an amazing week at River Valley Ranch!

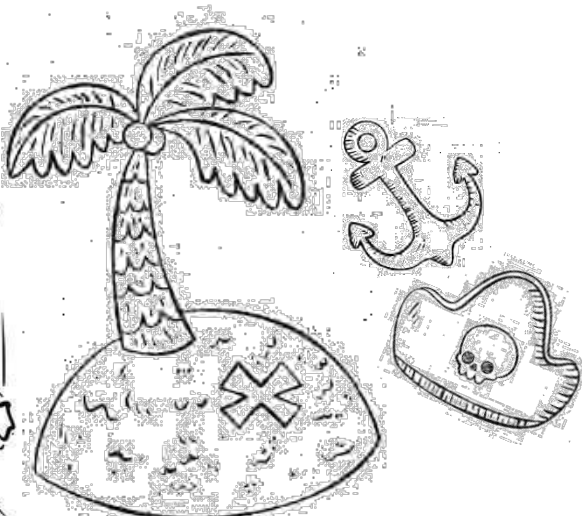
Morning Drop Off: 9 am every morning

Afternoon Pick Up: 5 pm every afternoon

* *Please refer to our afternoon pick-up policy

What to Bring to Camp Every day:

- Water bottle
- Sunscreen
- Tennis shoes
- Swimsuit
- Towel
- Change of clothes
- If you child is 4-6 years old, please send rest items to camp. (ex. rest mat, pillow, blanket, stuffed animal)
We take a 30 minute siesta each day.



*Due to the nature of the adventure activities that will happen periodically throughout the week, it is recommended that certain items are brought/worn to camp on specific days. A reminder note will be given to you when you pick up your child each day to tell you what to bring for the next day.

Allergies

Please understand that we will try our best to accommodate camper needs. However, while we try our best we may not be able to accommodate everyone. Parents may need to provide a packed lunch for their child. The menu is available upon request on Monday morning during registration.

Day Camp Registration

Registration will be held on Monday morning at 8:30. Please meet our camp registrar, nurse, and Day Camp Directors on the porch of the Buffalo Lodge to officially check in your child and turn in any outstanding requisite forms, if applicable. Forms should be completed online beforehand but if you are unable to do so you can print them out at www.rivervalleyranch.com/forms. You do not need to bring a copy of immunization records for Day Camp.

Before and After Care

River Valley Ranch offers convenient before and after care programs. Before Care is from 8:30-9 a.m. and After Care is from 5-5:30 p.m. Each service is \$15/day. You may add this service to your account online or by calling the Ranch Office at (443) 712-1010. *Please see the enclosed information on our Afternoon Pick-Up Policy.*

Additional Information Enclosed

- Day Camp Behavioral Management Plan
- Day Camp Rules (We encourage parents to go over these rules ahead of time with your campers)
- Day Camp Afternoon Pick-up Lateness Policy
- Friday Finale Invitation



Behavior Management Plan

Day Camp at River Valley Ranch

Step 1- Rebuke

When disruptive or inappropriate behavior occurs, clearly communicate the fact to the child.

- Be specific about the correction. For example: “Joe, in our group you have times to talk and times to listen. Right now it is your turn to listen because the counselor is talking.”
- Allow only 1 or 2 incidents in which you give verbal correction. Then warn the child that if the misbehavior continues, you will remove him/her.

Step 2- Restrict

For a child who continues to disobey, increase the accountability by removing the child from the activity or moving the child next to a counselor.

- The director may choose to turn the class over to another counselor and take the child outside for a few minutes to talk in private with the child.
- Allow the child to re-enter an activity only when you believe it’s appropriate. Ask the child if he/she is willing to behave properly. Expect an affirmative answer before allowing the child to return.
- If more misbehavior occurs, warn the child that the next incident will result in removal from the room/location and a meeting with his/her parents at the end of the day.

Step 3- Remove

In the event of further disruption or inappropriate behavior, remove the child from the group and if possible, transfer custody to the parents.

- The director should take this action and should ask the counselor to temporarily assume leadership.
- The director should contact the parents and ask them to assume custody.
- Arrange a time to meet with the parents to discuss the child’s behavioral problems. This should be arranged as soon as possible and include the director.
- Inform the parents that this meeting is necessary before the child will be permitted to return to the group.

Step 4- Restore

The director and counselor will meet with the parents- or with the parents and child- to discuss the child’s behavior together.

- Ask the parents for their support by taking whatever action is appropriate to motivate the child to change his/her behavior.
- If the parents and leaders cannot agree, they may request the director or programming to mediate.
- The leaders should communicate again with the parents to provide a progress report on the child’s behavior.
- After receiving the child back into the group, seek to compliment and encourage good behavior. Try to catch the child doing the right thing, give praise.

Day Camp Rules

River Valley Ranch



1. Listen quietly when a leader is speaking.
2. Use kind words and actions toward others.
3. During a lesson, please sit with eyes and ears focused on the speaker.
4. Respect camp furnishings and equipment.
5. Stay safe by following directions of staff members and staying with the group.

Day Camp Pick-Up Lateness Policy River Valley Ranch



To ensure that the hard work and on-the-job hours of our dedicated counseling staff are respected, please know that we have instituted the following policy for afternoon pick-up unpunctuality:

For campers being picked up at 5:00

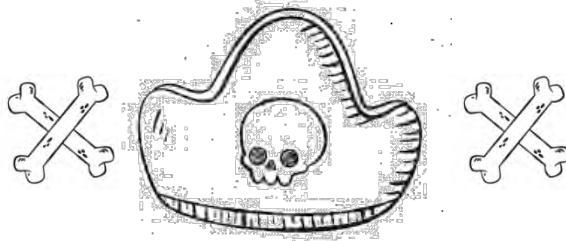
- If the lateness extends beyond 5:20, there will be a lateness charge of \$10 and then an additional \$1 per minute for after 5:30.
- We will offer a onetime grace period. However; per late pick-ups we will need to be notified in advance to apply the exemption. Please call the RVR Office at (443) 712-1010 so the receptionist can inform the Day Camp staff.

For campers being picked up at 5:30 (After Care Program)

- There will be no exemptions to the lateness policy
- The charge is \$1 per minute after 5:30 pick up.

For questions concerning the lateness policy, please direct all inquiries to:

John Zeigenfuse
Director of Programming
443.712.1011 ext. 116
jzeigenfuse@rivervalleyranch.com



You are invited to...
The River Valley Ranch Day Camp

Friday Finale

When: 5:00 PM, Friday of each camp week

Where: The Buffalo Lodge

Parking: The main parking lot, across the street from dining hall tent.

What: A spectacular rally, starring your campers, that celebrates an exciting week at RVR, followed by a yummy cookout!

- Please come to enjoy an amazing slideshow starring your very own day campers!
- After our presentation, you and your campers are invited to join us at a delicious cookout on the dining patio!
(Dinner will be served at 6:00pm)
- Feel free to visit the Trading Post (camp store) for official RVR gear and souvenir merch before you leave camp.